

CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

11 May 2017

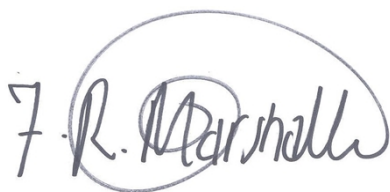
Dear Councillor

STATUTORY ANNUAL COUNCIL

Please find enclosed the following reports, for consideration at the above meeting, which were unavailable when the agenda was printed.

- 12. **Recommendations of Committees for Decision by the Council** (Pages 3 - 6)
- 14. **Leaders and Composition of Political Groups** (Pages 7 - 8)
- 15. **Appointment of Membership of Committees of the Council** (Pages 9 - 16)
- 18. **Appointment of Representatives to Local Government and Outside Bodies**
(Pages 17 - 22)
- 19. **Appointment of Members to serve on Working Groups of the Council** (Pages 23 - 26)

Yours faithfully

A handwritten signature in blue ink, appearing to read 'F. R. Marshall', enclosed within a circular blue ink stamp.

Chief Executive

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**CIRCULATED AT
THE MEETING**



REPORT of CHIEF EXECUTIVE

**to
COUNCIL (ANNUAL)
11 MAY 2017**

ADDENDUM

AGENDA ITEM NO. 12 RECOMMENDATIONS OF COMMITTEES FOR DECISION BY THE COUNCIL

Section 5 - Planning and Licensing Committee – 25 April 2017

5.2 BURNHAM-ON-CROUCH NEIGHBOURHOOD PLAN

5.2.1 Minute Extract:

5.2.1.1 The Committee considered the report of the Chief Executive on the findings of the Examiner's Report on the Neighbourhood Plan. It was noted that the Examiner recommended proceeding to Referendum within the Neighbourhood Area if recommended modifications are made to the Plan. At Appendix A to the report was a schedule of the recommended modifications and the Officers' responses. Subject to approval by the Council, it was anticipated that a referendum could be held on 13 July 2017.

5.2.1.2 An update to the report containing the formal response from the Burnham-on-Crouch Town Council had previously been circulated and was made available to Members at the meeting.

5.2.1.3 Councillor R Pratt asked that his congratulations to the Steering Group for its hard work over a long period be recorded and commended the recommendations set out in the report.

5.2.1.4 Reference was made to a particular appeal decision received that day, which had been allowed, and concern was expressed as to how this might affect the Neighbourhood Plan and housing numbers. Officers stressed the importance of getting the Local Plan adopted.

5.2.2 Update:

5.2.2.1 In preparing the Referendum version of the Burnham-on-Crouch Neighbourhood Development Plan, further minor corrections have been identified, which are in addition to the Schedule of Modifications presented to the Planning and Licensing Committee on 25 April 2017.

5.2.2.2 These minor corrections, as detailed in this Addendum, have no bearing on the substance of the Plan.

5.2.2.3 The Neighbourhood Planning Regulations allow the Council to make amendments to a Neighbourhood Development Plan in order to correct errors.

5.2.2.4 These corrections have been agreed with Burnham-on-Crouch Town Council.

5.2.2.5 These changes will be incorporated into the Schedule of Modifications that is published alongside the statutory Decision Statement.

Key:

Text in bold indicates new text: **new**

Text struck through indicates deleted text: ~~deleted~~

Policy/ Paragraph	Officers' Recommendation	Officers' Reason
1.2	The Neighbourhood Development Plan is currently at the consultation referendum stage and the process is as follows;	To update the text of the Plan to reflect the Plan's current stage.
1.4 final paragraph	The Maldon District Emerging Local Development Plan (2014-2029) has an up-to-date and complete evidence ...	For consistency, as the other references to the LDP refer to the Emerging LDP
4.4	There is sufficient capacity within the existing primary schools in Burnham-on-Crouch to accommodate the level of growth allocated in the emerging Maldon District Council Emerging Local Development Plan (2014-2029).	To correct a typographical error
CS8	The implementation of landscaping and public realm improvements that would deliver better and safer circulation 465 between the railway station and the supermarket	To correct a typographical error
5.5 2 nd paragraph and final bullet point	The area presents an opportunity for existing uses/layouts to be reconsidered so that all component parts link better together in a holistic manner with an improved substitute Co-op / Fiveways junction. <ul style="list-style-type: none"> Further investigation into the Co-op / Five Ways junction improvements 	Amended for consistency.
5.6	Whilst existing Park Rangers Community Protection Officers currently monitor parking in the Town...	To correct an error
PI 17	Implementation - delete '?'	To correct an error
6.1 3 rd paragraph	As part of a package of measures to stimulate the economy in the town Policy EC.1 sets out to safeguard the Springfield Business P-Park for employment uses.	To correct a typographical error
9.3	The Essex Design Guide 1996 2005 and New Housing Design Principles contained at Appendix 1 2 to this Plan provide useful precedents ...	To correct a referencing error; to update the text to reflect the change in Appendix numbering
Fig 9	Map amended to show the correct Conservation Area boundary	To correct a mapping error

Policy/ Paragraph	Officers' Recommendation	Officers' Reason
Fig 10	Map amended to be consistent with the replacement Fig 4 map.	To update the map to take into account S2(i) boundary change, and to show the employment allocations
Section 10 Final paragraph	Guidance on the design of housing in Burnham-on-Crouch is included in section 8, Heritage and Character (see Neighbourhood Development Plan Policy HC.3) and Appendix 2.	To direct readers to the relevant Appendix
Policy Implementatio n	For all instances, delete 'D of E' and replace with 'DEFRA'	To correct an error

5.2.3 Committee recommendations (as set out in the original report to the Council):

- (i) that the Council approves the proposed changes to the Burnham-on-Crouch Neighbourhood Plan as set out in the Examiner's Report and **APPENDIX 2** to the report;
- (ii) that the Burnham-on-Crouch Neighbourhood Plan as modified goes forward to Referendum within the Neighbourhood Area.

Section 6 - Finance and Corporate Services Committee – 26 April 2017

6.2.1 CORPORATE COMMUNICATIONS PROTOCOL

6.2.2 Minute Extract:

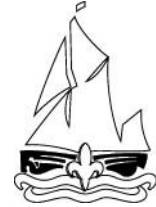
- 6.2.2.1 The Committee considered the report of the Director of Resources, presenting a revised Corporate Communications Protocol (attached as Appendix A to the report) which took into account and addressed the comments made by this Committee at its meeting on 24 November 2016.
- 6.2.2.2 It was noted that at the meeting of the Overview and Scrutiny Committee on 29 March 2017 the Committee had noted the amendments and endorsed the revised Corporate Communications Protocol to this Committee for formal adoption by the Council.
- 6.2.2.3 It was pointed out that there appeared to be some duplication between paragraphs 1.3.9 and 1.2.4 of the policy and in response, the Director of Resources suggested that paragraph 1.3.9 be removed. This was agreed

6.2.3 Committee recommendation (as set out in the original report to the Council):

That the revised Corporate Communications Protocol attached at **APPENDIX 3** to the report, be adopted.

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**CIRCULATED AT
THE MEETING**



REPORT of CHIEF EXECUTIVE

**to
ANNUAL COUNCIL
11 MAY 2017**

LEADERS AND COMPOSITION OF POLITICAL GROUPS

1. As required by the Local Government and Housing Act 1989, the Chief Executive has been notified that the compositions of the political Groups on the Council are as follows:-

Conservative	27 Members	Leader: Councillor M F L Durham CC
Independent	3 Members	Leader of the Opposition Group: Councillor B S Beale MBE

In addition, there is a single Member who although not part of a political Group constitutes the political make-up of the Council:

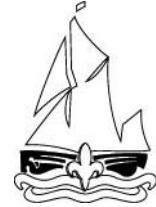
- Councillor Mrs B E Acevedo (UK Independence Party),

In accordance with the Council's Political Parties and Associated Arrangements, Councillor M FL Durham is therefore recognised as Leader-designate.

2. Council is now asked:
- to consider the ratification of the Leader-designate as Leader of the Council;
 - in the event that the Council does not confirm the Leader-designate, to elect the Leader of the Council.
3. To elect the Deputy Leader of the Council.

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**CIRCULATED AT
THE MEETING**



REPORT of CHIEF EXECUTIVE

**to
ANNUAL COUNCIL
11 MAY 2017**

APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL

1. LOCAL GOVERNMENT AND HOUSING ACT 1989 - POLITICAL BALANCE ON COMMITTEES

- 1.1 Under Section 15 (1) (b) of the 1989 Act, the Council is required at its Annual Meeting to review the representation of different political groups on committees of the authority.
- 1.2 In carrying out such a review and in making appointments to committees following that review, the Council is under a duty only to make such appointments as give effect to the principles contained in Section 15(5) of the Act.
- 1.3 Notification has been made to me of two political groups constituted for the purposes of the political balance provisions namely:

Conservative	27 Members
Independent	3 Members
UK Independence Party (UKIP)	1 Member

- 1.4 The Conservative Group has an absolute majority of the Members of the Council so that it has a right to request an absolute majority on every committee.
- 1.5 The Council is asked to ratify the allocation of seats on Committees in the following manner:

	Conservative	Independent	UKIP
Finance and Corporate Services Committee	7	1	1
Community Services Committee	9	1	-
Planning and Licensing Committee	9	1	-
Audit Committee	7	1	-
Overview and Scrutiny Committee	7	1	-
Investigating and Disciplinary Committee	4	-	1

	Conservative	Independent	UKIP	Parish Councillors
Joint Standards Committee	4	-	1	Councillors J Anderson and S Nunn

- 1.6 In addition, the Council is required to appoint Members to serve on the Appointments Committee. The Council and Committee Procedure Rule 17(8) provides for the constitution of this Committee.

2. RECOMMENDATIONS

- (i) that the Council notes the nominations of the Leader of the Council and the Opposition Leader to the places allocated to their respective Groups and the proposed allocations made for Councillor Mrs B E Acevedo;
- (ii) Accordingly, the Council is asked to agree the membership of the Committees of the Council as follows:

Finance and Corporate Services Committee	<p>Councillors: Mrs B F Acevedo J P F Archer I E Dobson P G L Elliott A S Fluker M S Heard Miss M R Lewis Rev. A E J Shrimpton D M Sismey</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Leader of the Council</i> <i>Leader of the Opposition</i></p>
Community Services Committee	<p>Councillors: E L Bamford H M Bass Miss A M Beale R G Boyce MBE A T Cain Mrs H E Elliott Mrs B D Harker R Pratt, CC Mrs N G F Shaughnessy Miss S White</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Leader of the Council</i> <i>Deputy Leader of the Council</i> <i>Leader of the Opposition</i></p>

Planning and Licensing Committee	<p>Councillors: H M Bass B S Beale MBE R G Boyce MBE Mrs P A Channer, CC M F L Durham, CC A S Fluker M R Pearlman S J Savage A K M St. Joseph Mrs M E Thompson</p> <p><i>Plus ex-officio non-voting Members:</i> <i>None</i></p>
Overview and Scrutiny Committee	<p>Councillors: Mrs P A Channer, CC R P F Dewick P G L Elliott M S Heard M W Helm N R Pudney S J Savage Mrs M E Thompson</p>
Audit Committee	<p>Councillors: E L Bamford P G L Elliott A S Fluker B E Harker M S Heard R Pratt, CC A K M St. Joseph Mrs M E Thompson</p>
Joint Standards Committee	<p>Councillors: Mrs B F Acevedo I E Dobson M R Pearlman Rev. A E J Shrimpton Mrs M E Thompson</p> <p>Parish Councillors: Councillor J Anderson Councillor S Nunn</p>
Investigating and Disciplinary Committee	<p>Councillors: Mrs B F Acevedo I E Dobson M R Pearlman Rev. A E J Shrimpton Mrs M E Thompson</p>

Appointments Committee <i>Procedure Rule 16 (6) provides for the Committee to consider five Members drawn from those listed, politically balanced where possible.</i>	Leader of the Council Chairman of the Council Leader of the Opposition Chairman or Vice-Chairman of the relevant service Committee where a Director appointment is to be made. Councillors A S Fluker Mrs B D Harker
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In accordance with the Local Government (Committees and Political Groups) Regulations 1990 Part IV, Paragraph 16(a), the membership of the Area Committees is confirmed as follows:

Central Area Planning Committee	Councillors: Miss A M Beale A T Cain I E Dobson Mrs B D Harker B E Harker M S Heard Miss M R Lewis M R Pearlman S J Savage Mrs N G F Shaughnessy Rev. A E J Shrimpton <u>Plus ex-officio non-voting Member:</u> Chairman of Planning and Licensing Committee
North Western Area Planning Committee	Councillors J P F Archer E L Bamford H M Bass M F L Durham, CC J V Keyes A K M St. Joseph D M Sismey Mrs M E Thompson Miss S White <u>Plus ex-officio non-voting Member:</u> Chairman of Planning and Licensing Committee

South Eastern Area Planning Committee	<p>Councillors Mrs B E Acevedo B S Beale MBE R G Boyce MBE Mrs P A Channer, CC R P F Dewick Mrs H E Elliott P G L Elliott A S Fluker M W Helm R Pratt, CC N R Pudney</p> <p><i>Plus ex-officio non-voting Member: Chairman of Planning and Licensing Committee</i></p>
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3. NOMINATIONS OF THE LEADER OF THE COUNCIL AND OPPOSITION LEADER

- 3.1 The nominations of the Leader of the Council to the places allocated to the Conservative Group are:

Finance and Corporate Services Committee	<p>Councillors: J P F Archer I E Dobson P G L Elliott A S Fluker Miss M R Lewis Rev. A E J Shrimpton D M Sismey</p>
Community Services Committee	<p>Councillors: E L Bamford H M Bass Miss A M Beale R G Boyce MBE A T Cain Mrs H E Elliott Mrs B D Harker R Pratt. CC Miss S White</p>
Planning and Licensing Committee	<p>Councillors: H M Bass R G Boyce MBE Mrs P A Channer, CC M F L Durham, CC A S Fluker M R Pearlman S J Savage A K M St. Joseph Mrs M E Thompson</p>

Overview and Scrutiny Committee	Councillors: Mrs P A Channer, CC R P F Dewick P G L Elliott M W Helm N R Pudney S J Savage Mrs M E Thompson
Audit Committee	Councillors: E L Bamford P G L Elliott A S Fluker B E Harker R Pratt, CC A K M St. Joseph Mrs M E Thompson
Joint Standards Committee	Councillors: I E Dobson M R Pearlman Rev. A E J Shrimpton Mrs M E Thompson
Investigating and Disciplinary Committee	Councillors: I E Dobson M R Pearlman Rev. A E J Shrimpton Mrs M E Thompson
Appointments Committee	Leader of the Council Chairman of the Council Chairman or Vice-Chairman of the relevant service Committee where a Director appointment is to be made. Councillors A S Fluker Mrs B D Harker

3.2 The nominations of the Opposition Leader to the places allocated to the Independent Groups are:

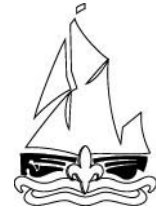
Finance and Corporate Services Committee	Councillor M S Heard
Community Services Committee	Councillor Mrs N G F Shaughnessy
Planning and Licensing Committee	Councillor B S Beale MBE
Overview and Scrutiny Committee	Councillor M S Heard
Audit Committee	Councillor M S Heard
Appointments Committee	Leader of the Opposition

- 3.3 It is proposed that a place on the following Committees be allocated for Councillor Mrs B E Acevedo:

Finance and Corporate Services Committee
Joint Standards Committee
Investigating and Disciplinary Committee

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CIRCULATED AT
THE MEETING



REPORT of CHIEF EXECUTIVE

to
ANNUAL COUNCIL
11 MAY 2017

APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES

1. PURPOSE OF THE REPORT

- 1.1 To consider the appointment of representatives to serve on the Local Government and Outside Bodies for the ensuing Municipal Year.

2. RECOMMENDATIONS

- (i) that the changes to the Local Government and Outside Bodies as set out in paragraph 3.2 below, be noted; and
- (ii) that the Council agrees the appointment of representatives to Local Government and Outside Bodies, as detailed in **APPENDIX 1**, for the ensuing Municipal Year.

3. SUMMARY OF KEY ISSUES

- 3.1 A list of the proposed appointments to Local Government and Outside Bodies is attached as **APPENDIX 1**. These appointments are distinct from those made from within individual Committee memberships, which will be referred to Committees at their first meetings.
- 3.2 Attention is drawn to the following Outside Bodies and the changes that have become apparent over the past year. These changes have been reflected within the list attached at **APPENDIX 1**.
- **The Thomas Plume Library Charitable Incorporated Organisation** – New Outside Body to which the Council has been asked to appoint a representative. Due to its corporate nature it is suggested that this be the Leader of the Council or his substitute.

4. IMPLICATIONS

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – None.

- (iii) **Impact on Risk** – None.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.
- (vi) **Impact on the Environment** – None.

Background Papers: None.

Enquiries to: Fiona Marshall, Chief Executive (Tel: 01621 875711).

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND
OUTSIDE BODIES 2017 - 2018**

LOCAL GOVERNMENT BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
East of England Local Government Association	Leader of the Council	Leader of the Council
Essex Local Government Association	Leader of the Council	Leader of the Council
Local Government Association	Leader of the Council	Leader of the Council

The list of Outside Bodies seeking a Member(s) representative has been split into three. The first section covers Outside Bodies with a wide remit covering the whole of the Council's services. The second and third sections of the list cover Outside Bodies with particular remits that are closely aligned with the Community Services Committee and Planning and Licensing Committee respectively. In these instances, the Council may feel it is more appropriate to nominate Members who sit on those Service Committees.

OUTSIDE BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Bradwell Local Community Liaison Council	Councillors B S Beale MBE, A S Fluker and R Pratt	Councillors B S Beale MBE, A S Fluker and Rev. A E J Shrimpton
British Red Cross Society – Essex County Branch	Chairman of the Council	Chairman of the Council
Essex Countywide Traveller Unit Committee	Councillor M F L Durham	Councillor M F L Durham, CC
Essex Flood Partnership Board	Councillor A K M St. Joseph <i>Substitute: Councillor Mrs P A Channer CC</i>	Councillor A K M St. Joseph <i>Substitute: Councillor Mrs P A Channer CC</i>
Haven Gateway Partnership <i>(Previously Heart of Essex and Haven Gateway Local Enterprise Partnerships)</i>	Leader of the Council and Chairman of the Planning and Licensing Committee <i>Substitute: Deputy Leader of the Council and / or Vice-Chairman of the Planning and Licensing Committee, as appropriate</i>	Leader of the Council and Chairman of the Planning and Licensing Committee <i>Substitute: Deputy Leader of the Council and / or Vice-Chairman of the Planning and Licensing Committee, as appropriate</i>
Maldon Locality Board	Leader of the Council Deputy Leader of the Council Leader of the Opposition (or representative) Chairmen (or Vice-Chairmen) of the Community Services, Planning and Licensing and Finance and Corporate Services Committees	Leader of the Council Deputy Leader of the Council Leader of the Opposition (or representative) Chairmen (or Vice-Chairmen) of the Community Services, Planning and Licensing and Finance and Corporate Services Committees

APPENDIX 1

OUTSIDE BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Maldon District Rural Housing Task Group <i>*Please see note in report*</i>	On behalf of the Community Services Committee: Councillor Mrs B D Harker On behalf of the Planning and Licensing Committee: Councillor H M Bass	On behalf of the Community Services Committee: Councillor Mrs B D Harker On behalf of the Planning and Licensing Committee: Councillor H M Bass
Maldon Harbour Improvement Commissioners <i>This position is an appointment as a Commissioner for a minimum period of three years (appointment will continue even if Member leaves the Council)</i>	Councillor A S Fluker	Councillor A S Fluker
Maldon and District Youth Strategy Group	Councillor Miss S White	Councillor Miss S White
Mid Essex Hospital Services NHS Foundation Trust - Council of Governors	Councillor N R Pudney	Councillor N R Pudney
Police and Crime Panel	Councillor Mrs P A Channer, CC <i>Substitute Councillor M F L Durham</i>	Councillor Mrs P A Channer, CC <i>Substitute Councillor M F L Durham, CC</i>
Plume Educational Trust <i>(Four yearly appointment)</i>	Councillor A T Cain <i>(to June 2019)</i> D N Williams <i>(to June 2017)</i>	Councillor A T Cain <i>(to June 2019)</i> D N Williams <i>(to June 2017)</i> P G L Elliott <i>(from June 2017 to June 2021)</i>
The Sparsity Partnership for Authorities Delivering Rural Services (SPARSE)	Chairman or Vice-Chairman of the Finance and Corporate Services Committee	Chairman or Vice-Chairman of the Finance and Corporate Services Committee
The Thomas Plume Library Charitable Incorporated Organisation	Leader of the Council <i>Substitute: Deputy Leader of the Council</i>	Leader of the Council <i>Substitute: Deputy Leader of the Council</i>

Outside Bodies aligned with the Community Services Committee's responsibilities.

OUTSIDE BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Drapers Farm Sports Club Committee	Councillor Miss M R Lewis	Councillor Miss M R Lewis
Essex Waste Inter Authority Agreement Member Working Group	Chairman of Community Services <i>Substitute: Vice Chairman of Community Services</i>	Chairman of Community Services <i>Substitute: Vice Chairman of Community Services</i>
Essex Waste Member Partnership Board	Chairman of Community Services <i>Substitute: Vice Chairman of Community Services</i>	Chairman of Community Services <i>Substitute: Vice Chairman of Community Services</i>

APPENDIX 1

OUTSIDE BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Maldon and District Community Transport Liaison Group	Councillors B E Harker and Rev. A E J Shrimpton	Councillors B E Harker and Rev. A E J Shrimpton
Maldon Children's Centre Partnership Group	Councillor N R Pudney <i>Substitute: Councillor Rev A E J Shrimpton</i>	Councillor N R Pudney <i>Substitute: Councillor Rev A E J Shrimpton</i>
Maldon Older People's Floating Service Steering Group	Councillor E L Bamford <i>Substitute: Councillor Miss S White</i>	Councillor E L Bamford <i>Substitute: Councillor Miss S White</i>
Moat Homes Ltd Joint Strategic Board	Chairman and Vice-Chairman of the Community Services Committee Leader of the Council	Chairman and Vice-Chairman of the Community Services Committee Leader of the Council
Parking and Traffic Regulations outside London Adjudication Joint Committee (PATROL)	Councillor R Pratt <i>Substitute: Councillor Rev. A E J Shrimpton</i>	Councillor R Pratt, CC <i>Substitute: Councillor Rev. A E J Shrimpton</i>
Responsible Authorities Group (RAG) (Community Safety)	Councillor Miss S White <i>Substitute: Councillor Mrs B D Harker</i>	Councillor Miss S White <i>Substitute: Councillor Mrs B D Harker</i>
South Essex Parking Partnership – Joint Committee (NB representative to be member of Community Services Committee)	Councillor R Pratt <i>Substitute: From Community Services Committee (If use of substitute, must notify the Committee 30 minutes prior to the start of a meeting)</i>	Councillor R Pratt, CC <i>Substitute: From Community Services Committee (If use of substitute, must notify the Committee 30 minutes prior to the start of a meeting)</i>
West Maldon Community Association Management Committee	Councillor M S Heard	Councillor M S Heard

Outside Bodies aligned with the Planning and Licensing Committee's responsibilities

OUTSIDE BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Bradwell Legacy Partnership (Membership amended by the Council 07/04/16)	Chairman of the Planning and Licensing Committee (<i>Substitute: Vice-Chairman of the Planning and Licensing Committee</i>) <u>Representing the Dengie Peninsular</u> Councillor R G Boyce MBE CC (<i>Substitute: Councillor E L Bamford</i>)	Chairman of the Planning and Licensing Committee (<i>Substitute: Vice-Chairman of the Planning and Licensing Committee</i>) <u>Representing the Dengie Peninsular</u> Councillor R G Boyce MBE (<i>Substitute: Councillor E L Bamford</i>)
Blackwater Estuary Siltation Steering Group	Councillor A K M St. Joseph	Councillor A K M St. Joseph
"Dawn" Sailing Barge Trust Limited	Councillor R G Boyce MBE CC	Councillor R G Boyce MBE
Essex Coastal Forum	Councillor M F L Durham <i>Substitute: Councillor A S Fluker</i>	Councillor M F L Durham CC <i>Substitute: Councillor A S Fluker</i>

APPENDIX 1

OUTSIDE BODIES	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Local Highways Panel	Councillors M F L Durham, Mrs B D Harker, M W Helm, Miss M R Lewis, R Pratt and Mrs M E Thompson	Councillors M F L Durham CC, Mrs B D Harker, M W Helm, Miss M R Lewis, R Pratt CC and Mrs M E Thompson
Local Government Association Coastal Issues Special Interest Group	Councillor A K M St. Joseph <i>Substitute: Councillor Miss S White</i>	Councillor A K M St. Joseph <i>Substitute: Councillor Miss S White</i>
Local Government Flood Forum	Councillor Miss M R Lewis <i>Substitute: Councillor A K M St. Joseph</i>	Councillor Miss M R Lewis <i>Substitute: Councillor A K M St. Joseph</i>
Sense of Place Board	Chairman of the Planning and Licensing Committee <i>Substitute: Vice-Chairman of the Planning and Licensing Committee</i>	Chairman of the Planning and Licensing Committee <i>Substitute: Vice-Chairman of the Planning and Licensing Committee</i>
Southend Airport Consultative Committee	Councillor P G L Elliott	Councillor P G L Elliott
Southminster Heritage Economic Regeneration Scheme Steering Group	Councillor A S Fluker	Councillor A S Fluker

The following body is not appointed by Maldon District Council but involves Members of the Council:

Essex Partnership Board (Mid Essex representative)	Leader of the Council (appointed 4 April 2013)
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CIRCULATED AT
THE MEETING



REPORT of CHIEF EXECUTIVE

to
ANNUAL COUNCIL
11 MAY 2017

APPOINTMENT OF MEMBERS TO SERVE ON WORKING GROUPS OF THE COUNCIL

1. PURPOSE OF THE REPORT

- 1.1 To appoint Members to serve on Working Groups of the Council.

2. RECOMMENDATION

That the appointments to the Working Groups as set out **APPENDIX 1** to this report be confirmed.

3. SUMMARY OF KEY ISSUES

- 3.1 A list of nominations has been received from the Leader of the Council and Leader of the Opposition in respect of the following Working Groups and these are detailed in **APPENDIX 1** to this report.
- 3.2 Attention is drawn to the following changes that have become apparent over the past year. These changes have been reflected within the list attached at **APPENDIX 1**.
- **Community Hospital Working Group** – The Council at its meeting on 5 April 2017 agreed to delete this Working Group.

4. IMPLICATIONS

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – None.
- (iii) **Impact on Risk** – None.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.
- (vi) **Impact on the Environment** – None.

Background Papers: None.

Enquiries to: Fiona Marshall, Chief Executive, (Tel: 01621 875711).

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APPOINTMENT OF CORPORATE WORKING GROUPS**Appointed annually at the Statutory Annual Meeting of the Council:**

Body	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Corporate Projects Member Task and Finish Working Group <i>(Appointed by the Council on 8 September 2016)</i>	<u>From the Community Services Committee:</u> <ul style="list-style-type: none"> • Councillor R Pratt • Councillor Mrs B D Harker <u>From the Finance and Corporate Services Committee:</u> <ul style="list-style-type: none"> • Councillor I E Dobson • Councillor A S Fluker <u>From the Planning and Licensing Committee:</u> <ul style="list-style-type: none"> • Councillor A K M St. Joseph • Councillor S J Savage 	<u>From the Community Services Committee:</u> <ul style="list-style-type: none"> • Councillor R Pratt, CC • Councillor Mrs B D Harker <u>From the Finance and Corporate Services Committee:</u> <ul style="list-style-type: none"> • Councillor I E Dobson • Councillor A S Fluker <u>From the Planning and Licensing Committee:</u> <ul style="list-style-type: none"> • Councillor A K M St. Joseph • Councillor S J Savage
Community Services and Hospital Project Board	Councillors Mrs P A Channer CC and Mrs B D Harker	Councillors Mrs P A Channer CC and Mrs B D Harker
Corporate Governance Working Group	Councillor Miss M R Lewis (Leader of the Council) Councillors B S Beale MBE, H M Bass, M F L Durham, P G L Elliott, A S Fluker, and Mrs M Thompson	Councillor M F L Durham, CC (Leader of the Council) Councillors B S Beale MBE, R G Boyce MBE, H M Bass, P G L Elliott, A S Fluker, and Mrs M E Thompson
Devolution Member Task and Finish Working Group (10/09/15)	Leader of the Council Deputy Leader of the Council Leader of the Opposition Chairmen of the Community Services, Finance & Corporate Services and Planning & Licensing Committees * <i>* Substitutes: Vice-Chairmen of Community Services, Finance & Corporate Services and Planning & Licensing Committees</i>	Leader of the Council Deputy Leader of the Council Leader of the Opposition Chairmen of the Community Services, Finance & Corporate Services and Planning & Licensing Committees * <i>* Substitutes: Vice-Chairmen of Community Services, Finance & Corporate Services and Planning & Licensing Committees</i>

APPENDIX 1

Body	2016 / 17 REPRESENTATIVES	LEADER 2017 / 18 PROPOSED REPRESENTATIVE
Strategic Housing Board (Council 16 February 2017 – Minute No, 991)	<p><u>From the Community Services Committee:</u> Councillors B S Beale MBE and Mrs B D Harker</p> <p><u>From the Finance and Corporate Services Committee:</u> Councillors A S Fluker and Rev. A E J Shrimpton</p> <p><u>From the Planning and Licensing Committee:</u> Councillors E L Bamford and R G Boyce MBE CC</p>	<p><u>From the Community Services Committee:</u> Councillors B S Beale MBE and Mrs B D Harker</p> <p><u>From the Finance and Corporate Services Committee:</u> Councillors A S Fluker and Rev. A E J Shrimpton</p> <p><u>From the Planning and Licensing Committee:</u> Councillors E L Bamford and R G Boyce MBE</p>
Transformation Programme Board (Council (19/12/14) Min No. 675 refers)	Councillors M F L Durham and A S Fluker	Councillors M F L Durham CC and A S Fluker